# Jim's Online training

# CALL CENTRE: Priority line number 03 8777 8333

Logging on to Jim's online

jimsonline.net

Jinskie
Welcome to Jim's Online
Trainer
+ Forgot your password?
Log in

Trainer		Your Franchisee code
•••••		Manual
+	Forgot your password?	Your password

LOG IN

#### FRONT PAGE (HOME)

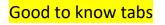
Your franchise		Work needed			
Code	2DH	<u>0-0-0-0-0-0</u> -0			
Territory	Jims Test & Tag (Melbourne)				
Region	Jims Test & Tag Divisional	Change work needed?			
Started	12-Aug-2009				
Status	OK	Compliance			
		Trailer/Vehicle photos:			
Your details		Complaints/Surveys:			
		complainte, can re joi			
Manager	×				
Mobile	0404 959 595	Statistics			
Email	dave@dave.com	Leads:			
Address		- forever	0		
		- last 30 days	0		
Contacts at Jims		Pickups:			
Franchisor:	Mr Neil Welsh -	- forever	36		
Contractor and the second second	neil@neil.com	- last 30 days	1		
Divisional:	=	Complaints as a proportion of leads:			
Admin centre:	Melbourne - 03 9780 9840	- Since 01 Jan 0001	N/A		
	cchelp@jims.net	Commendations as a proportion of leads			
National:	<u>(613) 9780 9998</u>	- Since 01 Jan 0001	N/A		
	national@jims.net	Star Ratings:			
<u>Jim:</u>	jim@jims.net	You don't have any star ratings yet			
Franchisee Mentors:					
Tanenisce Mentors.	Find a Mentor				
	Under pressure? Need support? Reach out to a Mentor.				
t a china faa waada					
Looking for Work:	Click here to go to Looking for Work page				
Star Ratings					

## <mark>ALL TABS</mark>

Jim's Online	Home	Clients -	Getting work -	Billing	Find local FSE	Options -	Reports -	Suppliers & Offers -	Downloads & Links -	Manuals -	Applications -	Videos	Log out

### <mark>Need to know tabs</mark>

Jim's Online Home Clients - Getting work - Billing



Options • Reports • Suppliers & Offers • Downloads & Links • Manuals • Applications • Videos Log out

#### Work Requirements/Backboard Work Codes

- A All Suburbs in all of FSE areas (including local, territory & all) + any previous leads.
- H Holidays No new/previous leads. May receive post dated leads. (only if down to accept them) Do not send chats. Send Do Once for a previous client
- L Local suburbs (including territory) + previous leads
- N No work no new/previous leads. May receive post dated leads. (only if down to accept them) Do not send chats, send a do once for a previous client
- 0 0 Leads no new leads. Will receive messages from previous customers ie: reschedule appointment, or to book a new one.
- P Previous Clients only previous once off or previous regular
- S Sick No new/Previous leads. May receive post dated leads. (only if down to accept them) Do not send chats. Send Do Once for a previous client
- T Territory + previous leads
- Z Zones New leads in selected zones + previous leads

**Send Do Once** – If fse is on H or S – send do once jobs for another FSE (this fse will do the job once and no lead fee is charged but original FSE will retain customer)

Please note- You can only change a Franchisee's work requirements for 10 days on A, L, T. Anything else i.e. H, S, O, P, N can be longer at the Franchisee's request and you can action this by going forward to the following week.

Codes next to FSE Codes

- (s) Suspended no leads no chats
- (z) Restricted previous/territory jobs only cannot pick up unserviced jobs
- (f) Working Franchisor
- (x) FSE no longer with Jims